**COMMITTEE ON RESEARCH AND GRADUATE EDUCATION**

**Meeting Minutes**

**Meeting Date:** 02 October, 2013

**Location:** Hawaii Hall 309

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| BONTEKOE, Ron | P | HONG, Seunghye | P | NGUYEN, Hannah | P |  |  |
| CHAIN, William | P | KAWABATA, Wendy | E | PARK, Hyoung-June | P |  |  |
| DAVIDSON, Elizabeth | P | KIM, Albert | P | RAYNER, Martin | P |  |  |
| DEBARYSHE, Barbara | E | LENZ, Petra | E | SANDERS, David | E |  |  |
| DYE, Timothy | P | MATTER, Michelle | E | THOMAS, Florence | P |  |  |
|  |  | MELZER, Michael | P | PAKELE, Ho'omano | E |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** | The Vice Chair called the meeting to order at 11am and asked those present to sign in. | It was noted that 11 members were present, and that no visitors were in attendance. |
| **ANNOUNCEMENT OF FUTURE MEETINGS** | It was noted that the next meeting would be on 23 Oct, in HH208. |  |
| **APPROVAL OF MINUTES** | Minutes of the 25 Sep, 2013 were approved – 11 Yes and 0 No | The final minutes of the 25 Sep, 2013 meeting will be forwarded to Kristin for posting on the web. |
| **#20.12 GRADUATION/DISSERTATION DEFENSE TIMING** | After discussion CoRGE members agreed that individual programs can determine criteria for sponsoring a student to "walk" and that a policy at Grad Division level was not necessary. | * The Chair will ask Kristin to remove this issue from the CoRGE calendar. |
| **#26.13 COMMITTEE ON HUMAN SUBJECTS** | After discussion, CoRGE did not determine there was a problem requiring action and that current IRB procedures were sufficient to address research reviews. | * The Chair will ask Kristin to remove this issue from the CoRGE calendar. |
| **ADJOURNMENT** | The Vice Chair adjourned the meeting at 12:15pm |  |

Respectfully submitted by Dave Sanders.

Approved on 27 November, 2013 with 9 votes in favor of approval and 0 against.